

2nd Annual Holiday Craft Show at Waverly Beach

When: Sunday, December 5th from 10:00 - 2:00

Location: Waverly Beach | N8770 Fire Lane 1, Menasha, WI 54952

Set-up: Sunday, December 5th from 7:30 - 9:30

Parking

To load/unload, park near the banquet hall side entrance doors. All vendors must move their car to the side gravel parking lot after unloading to ensure the best parking for our guests.

COVID-19 Update

We are taking COVID-19 seriously by recommending all vendors and guests to wear a mask, however not required. Sanitizer stations will be distributed throughout the venue. If anyone has any questions regarding the measures that we are taking to prevent the spread of COVID-19, please contact us.

Facebook

Please be sure to share the event on Facebook and post about your business and products in the event discussion board. Thank you!

Invoice

Please be sure to pay your invoice before 11/20/2021 at 11:59PM to avoid being removed from the approved vendor list. If any circumstances arise that you cannot attend the event or if you have any questions, please contact Kyle Jones as promptly as possible. If you cancel before 11/21/2021 you are eligible for a full refund. No refund shall be granted on or after 11/22/2021.

Set-Up/Tear Down

Set-up will run on 12/05 from 7:30AM to 9:30AM. Please plan to be set-up 30 minutes before the event in order to ensure enough time for error. There is always something that does not go to plan. **The doors will not be open before 7:30 AM.** Kyle will take you to your booth that will be supplied with one chair, and table(s) (if you selected one on your application). If you have any questions during set-up, please go to the registration table located at the front door of the Waverly banquet room.

Marketing

Several Facebook ads have been running since July. All vendors are encouraged to promote the event by sharing posts on Facebook and inviting their loyal customers. Have an idea to better market this event? Let's talk about it. Collaboration with vendors is what helps set Eclectic Events apart from other events.

Food

Waverly will be offering food and beverages at the bar. All food orders will be made to-go and can be picked up at the bar. Food will not be delivered to your booth. If you have any menu or allergy questions, please contact Waverly Beach at (920) 733-9721

Please do not tear-down earlier than 2:00. Thank you!

Please do not hesitate to reach out with any questions:

Kyle Jones

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