

May Market at Oshkosh Convention Center

When: Sunday, May 22nd from 10:00 - 2:00

Location: Oshkosh Convention Center, 2 N Main St, Oshkosh, WI 54901

Set-up: Sunday, May 22nd from 7:30 - 9:30

Invoices

Please be sure to pay your invoice before 11:59PM on 05/08/2022 to avoid being removed from the approved vendor list. If any circumstances arise that you cannot attend the event or if you have any questions, please contact Kyle Jones as promptly as possible. If you cancel before 05/08/2022 you are eligible for a full refund. No refund or transfer of booth space shall be granted on or after 05/08/2022.

Parking

To load/unload, park near the banquet hall side entrance doors. All vendors must move their car to the back rows of the side parking lot after unloading to ensure the best parking for our guests.

COVID-19 Update

We are recommending all vendors and guests to wear a mask but it will not be required. If anyone has any questions regarding the measures that we are taking to prevent the spread of COVID-19, please contact us. All policies regarding COVID-19 are subject to change in order to stay in compliance with any state and local mandates.

Facebook

Please be sure to share the event on Facebook and post about your business and products in the event discussion board. Thank you!

Set-Up/Tear Down

Set-up will run on 05/22 from 7:30AM to 9:30AM. Please plan to be set-up 30 minutes before the event to ensure enough time for error. **The doors will not be open before 7:30 AM.** Kyle will take you to your booth that will be supplied with one chair, and table(s) (if you selected one on your application). If you have any questions during set-up, please go to the registration table located near the front door of the convention center.

Marketing

Several Facebook ads have been running since March. All vendors are encouraged to promote the event by sharing posts on Facebook and inviting their loyal customers.

Food

There will be concessions and a bar setup in the convention center hallway if you would like to purchase any food or beverages.

Please do not tear-down early. Thank you!

Thank you for participating in this event! I look forward to seeing you and I am very optimistic that this event will be very busy and successful for you.

If you have any questions please do not hesitate to reach out.

Kyle Jones

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